

Abingdon Baptist Church Position Description

Minister of Music & Worship and Student Minister

General:

- Works under the direct supervision of the Senior Pastor
- Responsible for the church's Music & Worship Ministry and Student Ministry for grades 6-12
- Serves the Lord with passion and a sincere love for God that is evident in personal life, home life, and all interactions with church members and the community

Qualifications / Experience:

- Master's degree or a bachelor's degree with appropriate experience
- Applicable past experience leading church music and worship
- Applicable past experience leading student ministry
- Excellent written and verbal communication skills
- Ability to schedule, organize, coordinate, and complete multiple individual and group projects with minimal supervision
- Ability to build appropriate personal relationships with both individuals and groups
- Ability to manage conflict
- Proficiency with worship software (e.g., EasyWorship), multimedia (e.g., OBS, Vimeo, ZOOM), social media (FaceBook, YouTube), church databases (e.g., ACS/Realm), and Microsoft Office Suite is preferred

Duties of Minister of Music & Worship:

- Collaborate with the Senior Pastor, Church Pianist, Church Organist, Technology Team, choir members, and volunteers in a team environment to plan, conduct, and evaluate worship services and other musical programs/events based upon sound theological principles and including a variety of musical forms and styles with primary emphasis on traditional hymns and contemporary music.
- Grow and develop the musical skills of both paid and volunteer vocalists/musicians through a planned program of rehearsals, training, education, and other learning experiences.
- Recruit and develop choir members of all ages, soloists, ensembles, groups, and musicians from within the church for leadership in worship and special events.
- Identify and coordinate outside talent and groups for occasional use in worship or special musical events.
- Review church, denominational, school, and community calendars and coordinate music and worship events in a compatible and complementary manner.
- Recruit, train, coordinate, and schedule Technology Team volunteers (i.e., audio, video, streaming, lighting, social media) and ensure that they and their equipment, including both hardware and software, are ready to support church music and worship activities and events.
- Keep learning and growing in personal knowledge and practice of music and worship by regularly participating in continuing education and other training opportunities and events.
- Develop community among those serving in the church's music and technology ministries through an attitude of personal care and concern for both individuals and groups.

- Oversee inventory, maintenance, replacement, and purchase of all music and worship equipment (e.g., pianos, organs, amplifiers, microphones, computers, software).
- Coordinate the selection and ordering of new church music for all events and groups.
- Oversee maintenance of the church music library and the church's subscriptions and reporting to music/performance licensing organizations (e.g., CLI, VCLI).
- Ensure that child protection policies are observed in all Music & Worship Ministry activities involving minors.
- Prepare budget inputs for the Music & Worship Ministry as requested and manage approved budget accordingly.
- Complete other ministry duties as assigned.

Duties of Student Minister:

- Collaborate with the Senior Pastor, Children's Ministry Assistant (grades K-5), church leaders, and volunteers in a team environment to plan, schedule, develop, and implement a balanced (i.e., discipleship, service, evangelism) and engaging Student Ministry that reflects biblical objectives and is based on sound theological principles.
- Mentor and develop students to be lifelong disciples of Jesus and leaders in His church.
- Communicate clearly with and engage parents of students in both the Student Ministry and the church community.
- Be a visible and supportive presence for students and parents in school and community activities and events.
- Review school and community calendars and coordinate student ministry activities and events in a compatible and complementary manner.
- Keep learning and growing in personal knowledge and practice of student ministry by regularly participating in continuing education and other training opportunities and events.
- Ensure that child protection policies are observed in all student ministry activities.
- Prepare budget inputs for the Student Ministry as requested and manage approved budget accordingly.
- Complete other ministry duties as assigned.